

Our Lady of Good Counsel School

23 Prospect Avenue - Moorestown, NJ 08057 (856) 235-2778

Dear Parents/Guardians of Prospective Students,

Thank you for your interest in Our Lady of Good Counsel School. Choosing the right school for your child(ren) is one of the most important decisions you will ever make. We are honored that you are considering OLGC School among your options.

Our Catholic identity is integrated into everything we do at OLGC School. We view faith as the foundation and structure of knowledge, wisdom, and values. We are proud to be able to offer a faith-based education that is not offered by our highly qualified public school counterparts.

You will enjoy a partnership at OLGC which includes teachers, staff, and administrators who work together to support all our students. This partnership forms a powerful community united in the belief that Christian values and excellent academics will best prepare your child for the future. We strive to meet each child's individual needs, and we expect our students of all ages to learn the importance of following the example of Jesus by serving others.

I am happy to answer any questions you have about how enrolling at Our Lady of Good Counsel School will make a difference in your child's life. God's blessings to you as you explore options for your child's education.

Cynthia Smith

Principal cynthiasmith@OLGC.me



Our Lady of Good Counsel School

23 W. Prospect Ave. Moorestown, NJ 08057

Our Lady of Good Counsel Early Childhood Center - ECC

PK3* -- PK3 students must be 3 years old on or before October 1st. All children must be fully independent in the bathroom before enrolling.

PK4* – PK4 students must be 4 years old on or before October 1st. All children must be fully independent in the bathroom before enrolling.

Application materials are collected from all preschool families. Parents will be notified of acceptance and to schedule an early childhood screening appointment for your child.

Our Lady of Good Counsel School Kindergarten

Kindergarten* students must be 5 years old on or before October 1st. There is a limit of 50 students in our kindergarten program. This program consists of two classes.

*PK3, PK4, and Kindergarten students will participate in a screening process to determine readiness for the grade level.

Our Lady of Good Counsel School Elementary Grades

Our grade 1-4 teachers work collaboratively by grade level. There are two classes at each grade level.

Our Lady of Good Counsel School Middle School

Grades 5-8 make up our middle school classes. Students switch classes according to subject. All grade levels participate attend special area classes in Physical Education, Art, Technology, World Language, and Library.

<u>REGISTRATION DOES NOT IMPLY ACCEPTANCE FOR TRANSFER STUDENTS</u>. Preferences is given to current students. Transfer students will be accepted following submission of the following:

- 1) Registration Form
- 2) Child's Birth Certificate
- 3) Current and previous academic records including standardized test scores and most recent report card
- 4) \$50 nonrefundable registration fee



OUR LADY OF GOOD COUNSEL SCHOOL 23 W. Prospect Ave.

Moorestown, NJ 08057

CHECKLIST FOR NEW REGISTRATION

<u>2024-2025</u>

- o Registration Form
- o Tuition Agreement
- o Record Request (Entering Grades 1-8)
- o Textbook Loan Request
- o B6T Form Transportation
- o Universal Health Record
- o Immunization Records or a Religious Exemption Letter must be on file with the school nurse.
- o Registration Fee \$50 (nonrefundable)
- o Birth Certificate
- o Sacramental Information Sheet if Applicable

COMPLETION OF THESE DOCUMENTS DOES NOT IMPLY ACCEPTANCE FOR TRANSFER STUDENTS.

Preference is given to current students. Once vacancies are determined by grade level, transfer students will be accepted following submission and review of the documents listed above, standardized test scores, and most recent report card. Additional information will be requested if necessary to determine acceptance for your child.

23 West Prospect Avenue, Moorestown, NJ Diocese of Trenton - Registration Form Our Lady of Good Counsel School (002)

□Principal Approval Date

1				
Last		*First Name	*Middle Name	300
*DOB	*Ethnicity	*Gender	*Incoming Grade/Date	
*Father LN	*Father FN	*Mother LN	*Mother FN	
*Street Address		*City	*State/Zip	
*Home Phone	*Mother Cell	*Father Cell	Mother Email:	2
			Father Email:	
*Resident County	Birth City/State	Country of Citizenship	Primary Language & Home Language	ome Language
*Transferring from (school)		*City	*State/Zip	
*Baptism (m/d/yr.)	*Parish	*Address	*City	*State/Zip
*First Penance (m/d/yr.)	*Parish	*Address	·*City	*State/Zip
*First Eucharist (m/d/yr.)	*Parish	*Address	*City	*State/Zip
*Confirmation (m/d/yr.)	*Parish	*Address	*City	*State/Zip
Application must be comple Thank you.	Application must be completely filled out (both sides) for r Thank you.	registration to be processed.	REGISTRATION FEE: \$50.00 per stu	\$50.00 per student

To be paid at the time of registration.

FAMILY BACKGROUND

Religion Date of Death Education	Coll.	Coll.	Elem. Coll.		One parent Darents separated or divorced Father remarried Dther	Kindergarten Class request KA KB		Other Pertinent Information:	
ss Occupation					Two parents Restructured-mother/stepfather Restructured-stepmother/father	Pre-k 4 half-day Pre-k 4 full day		Date of Birth	u
Name Address	Father	Mother (include Maiden name)	Guardian	Relationship of guardian to student	Home situation (Check all that apply): Two Rest Child resides with:	Class registering for: Pre-k 3 Pr	Parental rights (in case of separation of divorce) (attached copy of court order)	SIBLINGS: Complete Name	Please select one to fully complete application



Our Lady of Good Counsel School Tuition Rates 2024 - 2025

	TUITION RATES		
	2023-24	2024-25	
PK3 + PK4 Tuition	\$ 6,025	\$ 6,628	
	×		
Grades K-8			
One Child in Family	\$ 5,819	\$ 5,994	
Two Children in Family	\$ 11,071	\$ 11,403	
Three or more Children in Family*	\$ 16,023	\$ 16,504	

Family tuition rate is capped at \$16, 504.



Our Lady of Good Counsel School

Moorestown, NJ 2024-2025 TUITION AGREEMENT Kindergarten –8th Grade

ADMIN	ONLY

M / S (circle)
Genesis
Vertical Response
Alert System

MOTHER'S INFORMATION Name:	FATHER'S INFORMATION Name: Home Address:				
Home Address:					
e-mail address:	e-mail address:				
Home Phone Number:	Home Phone Number: Work Phone Number:				
Work Phone Number:					
Married *Divorced *SeparatedOther					
- Lie Harring can en excessión blow deg conseje ca	*Please include custod	ly paperwork			
	le for 2024-2025: Date of birth	IEP/504			
	awayas the bookers of some earn flig tell industri	Y/N			
		Y/N			
	*	Y/N			
The actual cost to educate each child is approximate are asked to pay and this number is subsidized by Cand contributions to the parish and PTA are essenti	Our Lady of Good Counsel Church. Your s				
<u>K-8 2024-202</u>	25 / TUITION				
One child:	\$5.994				

One child: \$5,994 Two children: \$11,403

Third child: \$16,504

Family Tuition capped at \$16,504

EVERY FAMILY MUST ESTABLISH AN ACCOUNT IN THE FACTS MANAGEMENT SYSTEM, WHETHER PAYING IN ONE LUMP SUM OR MAKING MONTHLY TUITION PAYMENTS. PAYMENTS WILL NOT BE MADE AT SCHOOL BEGINNING WITH THE 2024-2025 SCHOOL YEAR.

PAYMENT OPTIONS

SINGLE PAYMENT OPTION:

In the event full payment is made on or before September 1, 2024, the tuition listed above shall be reduced by 5%. The discount will be forfeited if the payment is not received by September 1st. There is no fee for FACTS accounts for families who make a single payment.

MONTHLY PAYMENT OPTION:

If the Single Payment Option is not chosen, tuition payments can be paid through an automatic monthly electronic bank transfer payment arrangement made with The FACTS Management Company at https://factsmgt.com/.

There is a \$50.00 registration fee charged by FACTS MGT. Co. This fee is subject to change.

FACTS registration must be completed no later than April 1, 2024.

August 2024 on either the 5th or 20th day of each month, (your choice). In the event a monthly payment is not collected due to insufficient funds in the account on file, FACTS Management Co. will assess a \$30.00 fee for each time an unsuccessful draft attempt is made. Please check one of the following options: It is my intent to utilize the Single Payment Option. I recognize that if I do not make the single payment in full on or before September 1, 2024 due to changing financial circumstances, then I shall enroll on-line for the FACTS Management monthly payment plan by this date. It is my intent to utilize the Monthly Payment Option. I will enroll in the FACTS Management Program on or before April 1, 2024. TUITION ASSISTANCE OPPORTUNITY (Please check if interested) I would like to make a tax-deductible contribution in addition to my regular tuition payment to assist families that are not able to meet their full tuition obligation but do wish to have their child(ren) experience a Catholic Education. The amount of my donation will be \$ (Please include a check for this donation or indicate how you would like to make this contribution.) Families who enroll their children in Our Lady of Good Counsel School and agree to pay the yearly tuition in one payment by September 1st, will receive the 5% discount off tuition. If you choose to make monthly payments on the 5th or 20th of each month the balance will be due by May 20, 2025. Students cannot re-enroll in Our Lady of Good Counsel School if there are outstanding tuition or Aftercare balances or any other outstanding financial obligation. I acknowledge and agree to comply with all of the terms of the Parent/Student Handbook and other rules, regulations, policies, and expectations of Our Lady of Good Counsel School, which are hereby incorporated into this agreement. In order to enroll your child(ren) in Our Lady of Good Counsel School for the 2024-2025 academic year, this form must be returned by APRIL 1, 2024. Additionally you must have completed your FACTS online enrollment on or before APRIL 1, 2024. TRANSFERRING STUDENTS if tuition is not paid in full, we reserve the right to withhold student's transcripts until full payment has been received. 8TH GRADE GRADUATING STUDENTS: if tuition is not paid in full, we reserve the right to withhold student's transcripts until full payment has been received. By execution of this Agreement, I hereby understand, agree, and consent to the terms and conditions set forth herein.

Date

Parent/Guardian/Legally Responsible Party

The first of 10 monthly electronic bank transfer installments (August 2024 – May 2025) will be collected starting in



Authorization to Release Student Records from an Elementary School to an Elementary School

to an Elementary School
Name of Student:
Name and address of school from which records are being requested:
School and address of school requesting records:
Our Lady of Good Counsel School
23 W. Prospect Ave
Moorestown, NJ 08057
The above named student is being considered for enrollment in our school.
Description of Records Requested:
All Health and Academic Records (mandatory)
Child Study Team Reports/Individual Service Plans
Confidential Materials to Support Learning
We, the undersigned, authorize the release of the records indicated above:
Parent/Guardian Signature Date
Parent/Guardian Signature Date



New Jersey Department of Education Office of Interdistrict Choice and Nonpublic Schools

Individual Student Request Form for Loan of Textbooks

Date:		
Public School Information		
Public School District: Moorestown Tov	vnship Public S	Schools
Street Address: 803 N Stanwick Rd.		
City: Moorestown	State: NJ	Zip Code: 08057
Nonpublic School Information		
Nonpublic School: Our Lady of Good C	ounsel Schoo	l
Street Address: 23 W. Prospect Ave.		
City: Moorestown	State: NJ	Zip Code: 08057
Student Information		
Name of Student:		Grade:
Name of Parent/Guardian:		
Parent/Guardian Certification		
Under the provisions of N.J.S.A. 18A: 58-3	37.1 et seq., I h	ereby request
Moorestown Township Public Schools (Public School District)	3	_ to loan textbooks to the
Our Lady of Good Counsel School (Nonpublic School)		in which my child is enrolled.
I certify that my above-named child and I that the public school district in which the funds designated for providing the loan claw and regulations.	e nonpublic sch	ool is located has oversight of the State
Signature of Parent/Guardian:		
Date:		

NEW JERSEY STATE DEPARTMENT OF EDUCATION OFFICE OF STUDENT TRANSPORTATION

(B6T) APPLICATION FOR PRIVATE SCHOOL TRANSPORTATION

(REASON)

Please submit a separate application for each child to the private school

SCHOOL YEAR 2024 - 2025 RESIDENT DISTRICT BOARD OF EDUCATION STUDENT'S NAME _____ MIDDLE MONTH PARENT/GUARDIAN NAME GENDER HOME ADDRESS _____ CITY or TWP ___ ZIP NEAREST INTERSECTION TO STUDENT'S RESIDENCE_____ MAILING ADDRESS ZIP Our Lady of Good Counsel PHONE (856) 235-7885 FULL NAME OF SCHOOL TO BE ATTENDED ADDRESS OF SCHOOL 23 West Prospect Avenue, Moorestown, NJ 08057 (MEASURED VIA THE SHORTEST ROUTE ALONG PUBLIC ROADWAYS OR WALKWAYS SHORTEST ONE-WAY MILEAGE STUDENT'S GRADE FOR THE COMING YEAR BETWEEN HOME AND SCHOOL IN MILES AND TENTHS) MILES TENTHS DATE SCHOOL OPENS 9/3/2024 CLOSES 6/20/2024 SCHOOL HOURS FROM 8:20 AM TO 3:00 PM NAME AND ADDRESS OF SCHOOL OF ATTENDANCE IN PRIOR YEAR DATE SIGNATURE DO NOT WRITE BELOW THIS LINE * FOR PUBLIC SCHOOL USE ONLY YOUR APPLICATION HAS BEEN REVIEWED BY THE RESIDENT DISTRICT BOARD OF EDUCATION. THE FOLLOWING DETERMINATION HAS BEEN MADE: YOU ARE ELIGIBLE FOR PAYMENT IN LIEU OF TRANSPORTATION TRANSPORTATION WILL BE PROVIDED

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR PRIVATE SCHOOL TRANSPORTATION (B6T) N.J.A.C. 6A:27-2.5

- 1. IT IS THE OBLIGATION OF THE PARENT OR GUARDIAN OF PRIVATE SCHOOL STUDENTS TO:
 - ANNUALLY OBTAIN THE APPLICATION FOR PRIVATE SCHOOL TRANSPORTATION FROM THE ADMINISTRATIVE OFFICE OF THE PRIVATE SCHOOL FOR EACH STUDENT FOR WHICH TRANSPORTATION SERVICES ARE BEING REQUESTED. SUBMIT A SEPARATE APPLICATION FOR EACH STUDENT.

NOTE:

INELIGIBLE

SIGNATURE

- O IF THERE IS A CHANGE OF HOME ADDRESS, A NEW APPLICATION SHALL BE SUBMITTED TO THE PUBLIC SCHOOL DISTRICT OF RESIDENCE.
- O IF THERE IS A CHANGE IN THE NONPUBLIC SCHOOL OF ATTENDANCE, A NEW APPLICATION SHALL BE SUBMITTED TO THE PUBLIC SCHOOL DISTRICT OF RESIDENCE.
- COMPLETE THIS APPLICATION AND RETURN IT TO THE PRIVATE SCHOOL ON OR BEFORE MARCH 10TH PRECEDING THE SCHOOL YEAR IN WHICH TRANSPORTATION IS BEING REQUESTED.

LATE APPLICATIONS – ANY APPLICATION RECEIVED AFTER MARCH 10TH WILL BE A LATE APPLICATION AND MUST BE ACCOMPANIED BY A STATEMENT OF THE REASON FOR LATENESS. <u>ELIGIBLE</u> STUDENTS WILL RECEIVE TRANSPORTATION OR AID IN LIEU OF TRANSPORTATION BASED ON THE DATE THE APPLICATION IS RECEIVED BY THE PUBLIC SCHOOL.

- 2. IT IS THE OBLIGATION OF THE NONPUBLIC SCHOOL ADMINISTRATOR TO ANNUALLY COLLECT THE APPLICATION AND SUBMIT IT TO THE PUBLIC SCHOOL FROM WHICH TRANSPORTATION IS BEING REQUESTED PRIOR TO MARCH 15TH.
- 3. IT IS THE OBLIGATION OF THE PUBLIC SCHOOL ADMINISTRATOR TO NOTIFY THE PARENT OR GUARDIAN AS TO THE DETERMINATION OF EACH APPLICATION BY AUGUST 1ST.

A DISTRICT BOARD OF EDUCATION SHALL PAY AID IN LIEU OF TRANSPORTATION TO THE PARENT OR GUARDIAN OF AN ELIGIBLE STUDENT ONLY AFTER RECEIVING A SIGNED "REQUEST FOR PAYMENT OF TRANSPORTATION AID" VOUCHER AS PRESCRIBED BY THE COMMISSIONER OF EDUCATION.

APPENDIX H

UNIVERSAL CHILD HEALTH RECORD

Endorsed by:

American Academy of Pediatrics, New Jersey Chapter New Jersey Academy of Family Physicians

New Jersey Department of Health SECTION I - TO BE COMPLETED BY PARENT(S) Child's Name (Last) Gender (First) Date of Birth Male ☐ Female Does Child Have Health Insurance? If Yes, Name of Child's Health Insurance Carrier □Yes ПNо Parent/Guardian Name Home Telephone Number Work Telephone/Cell Phone Number Parent/Guardian Name Home Telephone Number Work Telephone/Cell Phone Number I give my consent for my child's Health Care Provider and Child Care Provider/School Nurse to discuss the information on this form. Signature/Date This form may be released to WIC. Yes ΠNo SECTION II - TO BE COMPLETED BY HEALTH CARE PROVIDER Date of Physical Examination: Results of physical examination normal? □No Abnormalities Noted: Weight (must be taken within 30 days for WIC) Height (must be taken within 30 days for WIC) Head Circumference (if <2 Years) **Blood Pressure** (if >3 Years) ☐ Immunization Record Attached **IMMUNIZATIONS** ☐ Date Next Immunization Due: MEDICAL CONDITIONS Chronic Medical Conditions/Related Surgeries ■ None Comments List medical conditions/ongoing surgical Special Care Plan concerns: Attached ☐ None Comments Medications/Treatments ☐ Special Care Plan · List medications/treatments: Attached Comments None Limitations to Physical Activity Special Care Plan · List limitations/special considerations: Attached None Comments Special Equipment Needs ☐ Special Care Plan · List items necessary for daily activities Attached ■ None Comments Allergies/Sensitivities ☐ Special Care Plan · List allergies: Attached ☐ None Comments Special Diet/Vitamin & Mineral Supplements Special Care Plan · List dietary specifications: Attached None Comments Behavioral Issues/Mental Health Diagnosis Special Care Plan · List behavioral/mental health issues/concerns: Attached **Emergency Plans** Comments None List emergency plan that might be needed and Special Care Plan the sign/symptoms to watch for: Attached PREVENTIVE HEALTH SCREENINGS Type Screening **Date Performed** Record Value Type Screening **Date Performed** Note if Abnormal Hgb/Hct Hearing Lead: ☐ Capillary ☐ Venous Vision TB (mm of Induration) Dental Other: Developmental Other: Scoliosis I have examined the above student and reviewed his/her health history. It is my opinion that he/she is medically cleared to participate fully in all child care/school activities, including physical education and competitive contact sports, unless noted above. Name of Health Care Provider (Print) Health Care Provider Stamp Signature/Date

Instructions for Completing the Universal Child Health Record (CH-14)

Section 1 - Parent

Please have the parent/guardian complete the top section and sign the consent for the child care provider/school nurse to discuss any information on this form with the health care provider.

The WIC box needs to be checked only if this form is being sent to the WIC office. WIC is a supplemental nutrition program for Women, Infants and Children that provides nutritious foods, nutrition counseling, health care referrals and breast feeding support to income eligible families. For more information about WIC in your area call 1-800-328-3838.

Section 2 - Health Care Provider

- Please enter the date of the physical exam that is being used to complete the form. Note significant abnormalities especially if the child needs treatment for that abnormality (e.g. creams for eczema; asthma medications for wheezing etc.)
 - Weight Please note pounds vs. kilograms. If the form is being used for WIC, the weight must have been taken within the last 30 days.
 - Height Please note inches vs. centimeters. If the form is being used for WIC, the height must have been taken within the last 30 days.
 - Head Circumference Only enter if the child is less than 2 years.
 - Blood Pressure Only enter if the child is 3 years or older.
- 2. Immunization A copy of an immunization record may be copied and attached. If you need a blank form on which to enter the immunization dates, you can request a supply of Personal Immunization Record (IMM-9) cards from the New Jersey Department of Health, Vaccine Preventable Diseases Program at 609-826-4860. The Immunization record must be attached for the form to be valid.
 - "Date next immunization is due" is optional but helps child care providers to assure that children in their care are up-to-date with immunizations.
- Medical Conditions Please list any ongoing medical conditions that might impact the child's health and well being in the child care or school setting.
 - a. Note any significant medical conditions or major surgical history. If the child has a complex medical condition, a special care plan should be completed and attached for any of the medical issue blocks that follow. A generic care plan (CH-15) can be downloaded at www.nj.gov/health/forms/ch-15.dot or pdf. Hard copies of the CH-15 can be requested from the Division of Family Health Services at 609-292-5666.
 - b. Medications List any ongoing medications. Include any medications given at home if they might impact the child's health while in child care (seizure, cardiac or asthma medications, etc.). Short-term medications such as antibiotics do not need to be listed on this form. Long-term antibiotics such as antibiotics for urinary tract infections or sickle cell prophylaxis should be included.

PRN Medications are medications given only as needed and should have guidelines as to specific factors that should trigger medication administration.

Please be specific about what over-the-counter (OTC) medications you recommend, and include information for the parent and child care provider as to dosage, route, frequency, and possible side effects. Many child care providers may require separate permissions slips for prescription and OTC medications.

- c. Limitations to physical activity Please be as specific as possible and include dates of limitation as appropriate. Any limitation to field trips should be noted. Note any special considerations such as avoiding sun exposure or exposure to allergens. Potential severe reaction to insect stings should be noted. Special considerations such as back-only sleeping for infants should be noted.
- d. Special Equipment Enter if the child wears glasses, orthodontic devices, orthotics, or other special equipment. Children with complex equipment needs should have a care plan.
- e. Allergies/Sensitivities Children with lifethreatening allergies should have a special care plan. Severe allergic reactions to animals or foods (wheezing etc.) should be noted. Pediatric asthma action plans can be obtained from The Pediatric Asthma Coalition of New Jersey at www.pacnj.org or by phone at 908-687-9340.
- f. Special Diets Any special diet and/or supplements that are medically indicated should be included. Exclusive breastfeeding should be noted.
- g. Behavioral/Mental Health issues Please note any significant behavioral problems or mental health diagnoses such as autism, breath holding, or ADHD.
- Emergency Plans May require a special care plan
 if interventions are complex. Be specific about
 signs and symptoms to watch for. Use simple
 language and avoid the use of complex medical
 terms.
- 4. Screening This section is required for school, WIC, Head Start, child care settings, and some other programs. This section can provide valuable data for public heath personnel to track children's health. Please enter the date that the test was performed. Note if the test was abnormal or place an "N" if it was normal.
 - For lead screening state if the blood sample was capillary or venous and the value of the test performed.
 - For PPD enter millimeters of induration, and the date listed should be the date read. If a chest x-ray was done, record results.
 - Scoliosis screenings are done biennially in the public schools beginning at age 10.

This form may be used for clearance for sports or physical education. As such, please check the box above the signature line and make any appropriate notations in the Limitation to Physical Activities block.

- Please sign and date the form with the date the form was completed (note the date of the exam, if different)
 - Print the health care provider's name.
 - Stamp with health care site's name, address and phone number.

Our Lady of Good Counsel Religious Education Ministry

122 West Main Street Moorestown NJ 08057 856-235-7136 reprogram@olgcnj.org

SACRAMENTAL INFORMATION SHEET

Child's Name	•			Grade:
Mother (Inclu	de Maiden):	-		Religion:
Father:				Religion:
Address:				
Phone:	AND THE RESERVE OF THE PROPERTY OF THE PROPERT	No. of Contrast of	A PA	
Email:	***************************************			
lf duplicate m	ailings are request	ed, please list co	ontact information fo	r each parent.
Sacraments	Received:			
	(Please attach cop	Charach.	Certificate, if not bap arist Certificate, if no	otized at OLGC) ot received at OLGC)
	Confirmation:	Church:	on Certificate, if not	- Northern Control of the Control of
Desire to R	(Please attach cop		on Certificate, if not	received at OLGC)
	I wish my (Children	child to prepare prepare for and o	for and receive Bapt for and receive First celebrate Eucharist in fore receiving Eucha	Eucharist n Grade 2)
	(Children	prepare in grade	for and receive Cont s 7 and 8. Confirma d have received Euch	firmation tion is celebrated in grade 8) harist before being confirmed
	Parent Signati	ure		Date

Please return this completed form, and certificates requested in a sealed envelope to: Mrs. Cynthia Robinson, Parish Catechetical Leader, through the school office. Thank you!